



Santa Clara County Office of Education

Charles Weis, Ph.D.
County Superintendent of Schools

Informational Bulletin

For Santa Clara County Districts

District Business & Advisory Services

Nimrat Johal: Director- DBAS: 408-453-6599

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Bulletin: 12-056

Date: September 29, 2011

To: District Fiscal Directors

From: Jason Vann, District Business Advisor

Re: 2011-12 First Interim Data Collection -**Due October 14, 2011**

Please return the completed and signed data collection form to your District Business Advisor **on or before October 14, 2011**. Upon receipt of your completed data collection worksheet, District Business and Advisory Services (DBAS) will prepare your 2011-12 First Interim revenue limit calculation. These calculations will be sent to you as soon as possible.

This data will be submitted to and used by the CDE to calculate your updated revenue limit funding for 2011-12. The form has changed slightly from the 2010-11 P-Annual revenue limit calculation but continue to read the instructions carefully before completing.

The 2011-12 First Interim Revenue Limit Data Collection form can be downloaded at the following location: <http://www.sccoe.org/depts/dbas/portal/bulletins.asp>.

Should you have any questions concerning these forms, please contact your District Business Advisor:

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Reminder:

Please refer to DBAS Informational Bulletin #12-044 – “2010-11 Annual Revenue Limit Data Collection” for changes made to the unemployment insurance (UI) calculation. In summary, we are expecting districts to report UI expenditures for the current fiscal year on an accrual basis and not the amount paid. Ideally, this amount should agree to the budgeted amount in QSS during the year. At the end of the year UI should agree to the unaudited actuals in QSS. If you feel the budgeted amount in QSS is not the most accurate number to use for first interim, work with your Advisor to arrive at the best estimate.